

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday April 23, 2024 - 8:00 A.M.

101 Garfield Avenue, Menasha WI 54952

AGENDA

1. ROLL CALL

2. APPROVAL OF MINUTES

- March 26, 2024 Regular Meeting & Closed Session

3. CORRESPONDENCE

4. 2023 FINANCIAL AUDIT REPORT (Amber Drewieske & Hayle Lepak, Clifton Larson Allen LLP)

A. Discussion and potential action to be taken based on discussions held.

5. OLD BUSINESS

6. NEW BUSINESS

- **Operations, engineering matters** -

A. Sewer Extension Request

1. Breezy Meadows located in the Village of Harrison, Harrison Utilities

B. McMahon Associates Report – Update and discussion on the following projects with potential action to be taken based on discussions held:

1. Phosphorus Removal & UV Disinfection Equipment.

2. Discussion and potential action to have McMahon assist facility staff in developing discharge limits for industrial users.

3. Discussion and potential action to have McMahon assist facility staff in developing digester emptying guidelines.

C. McMahon Invoices

#934311	WWTF Air Permit	\$ 2,220.00
#934511	Plant Re-Rate Study	\$ 2,292.50
#934512	Class A Biosolids Application	\$ 97.50

D. Discussion and potential action regarding lawn care and snow removal proposal for sludge storage building

E. Operating Report for March 2024

1. Operating Report.

2. Equipment and Grounds Report.

- **Budget, finance matters** -

F. Accounting Report for March 2024.

1. Financial Statements.

2. Cash & Investment Report.

G. Update and Discussion on Contract Renewal for the Wastewater Service Agreement between Sonoco/U.S. Paper Mills and the NMSC; with Potential Action(s) to be taken on matters discussed.

H. MCO Invoices.

#30545	May 2024 Contract Operations	\$ 148,139.58
#30582	Use of MCO Vehicles – March	\$ 558.11

- I. Vouchers – Operating and Payroll Vouchers #140403 thru #140450 in the amount of \$367,245.54 for the month of March 2024.

7. ADJOURNMENT.